



PARRISH ART MUSEUM

Curatorial Fellowship at Parrish Art Museum

The Arts Fellowship Program at the Parrish Art Museum provides opportunities to individuals who are interested in the museum field to work in a professional capacity full time for one year. Supported by the Regional Economic Development Council and the New York State Council on the Arts, the Arts Fellowship Program at the Parrish was created in an effort to support career opportunities to individuals from historically underrepresented communities in the arts and culture field. People of color, LGBTQ, and people with disabilities, and residents of Suffolk County are strongly encouraged to apply.

Job Title: Curatorial Fellow

Reports to: Senior Curator for ArtsReach and Special Projects

Status: Full time, non-exempt, one-year appointment

Schedule: As agreed upon with supervisor

PURPOSE AND SCOPE

The Curatorial Fellowship is designed to provide in-depth professional experience for an individual who is interested in curatorial practice. Over the year, the Curatorial Fellow will gradually progress from observation, research, and participation in the day-to-day activities of the Museum to leading select aspects of curatorial programs. The Fellow will work on a number of projects related to the Museum's exhibitions, public programming, and permanent collection. The Fellow will work under the supervision of the Senior Curator of ArtsReach and Special Projects and will meet regularly with fellow staff members to set goals and develop a work plan where they will actively contribute to the production and presentation of exhibitions and curatorial projects.

PRINCIPAL DUTIES AND RESPONSIBILITIES

- Participate in the essential activities of the department, including assisting the staff in the following areas: artist research and exhibition planning, catalogue production, documentation, development of interpretive materials, scheduling, and budgeting;
- Observe, support, propose, co-develop, and co-organize exhibitions, special projects, and public programs onsite and off-site in community settings;

- Convey information about artists and exhibitions to both scholarly and lay audiences by way of public speaking and writing;
- Work closely with other departments at the Museum, including Communications and Education to gain an understanding for the presentation and interpretation of the collection and exhibitions to the public, recognizing the increasing diversity of museum audiences; explore audience, accessibility, accountability, context, and intersectionality in museum curation and programming;
- Serve as liaison to various community groups; assist in organizing regular meetings; assess their recommendations in view of creating a balance between the public face of the Museum and its community;
- Attend workshops, public programs, and professional development opportunities.

Qualifications: Baccalaureate or graduate-level degree, with a concentration in Art History, Curatorial Studies, Visual Culture, or a related field. Applicants should have a keen interest in curating, writing, and research, as well as knowledge of the contemporary art world. Background clearances are required.

Working Conditions: Work will be performed in an office environment and in public program spaces including the Museum galleries, studio and theater; and in community settings. Due to the ongoing COVID-19 pandemic, there is an option to work part-time from home.

The physical demands and work environment characteristics are representative of those an employee encounters while performing the essential functions of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Duration: One year, January 2022 – December 2022, or upon agreement.

Salary Range: \$33,000-\$35,000 (Annual)

Scope of Authority: Must accept direction from the Senior Curator of ArtsReach and Special Projects in executing principal responsibilities.

Interpersonal Communications: Must maintain confidentiality; must ensure a positive representation of the Museum in regular communications with peer staff and stakeholders. Must be able to work both independently and with a variety of staff, vendors as well as the general public; must have good communications skills and work well as part of a team.

Submit cover letter, resumé and contact information for references to hr@parrishart.org.

The Parrish Art Museum is an Equal Opportunity Employer with a commitment to actively participating in critical issues of diversity, equity, access, and inclusion (DEAI); providing more opportunities to museum professionals from underrepresented groups; and to addressing

inequities and social injustices pervading our communities through the arts in all that we do. Individuals of diverse backgrounds are strongly encouraged to apply. The Museum's offices are fully accessible.